

STATO MAGGIORE DELLA DIFESA

I Reparto Personale

Allegati: 2 (due).
Annessi: 4 (quattro).

00187 Roma
PdC: Ten.Col. COSTA 2.2157
e-mail: primo.impiego2s@smd.difesa.it

OGGETTO: Ricerca di personale per posizioni a “*status* internazionale” presso l’Organismo Congiunto per la Cooperazione in materia di Armamento.

A ELENCO INDIRIZZI IN ALLEGATO “A”

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Riferimento:

- a. f. prot. n. M_D ABBE6E3 0087611 in data 17 agosto 2026 di DNA I Rep. (non a tutti);
 - b. f. prot. n. M_D ABBE6E3 0087612 in data 17 agosto 2026 di DNA I Rep. (non a tutti);
 - c. f. prot. n. M_D ABBE6E3 0087613 in data 17 agosto 2026 di DNA I Rep. (non a tutti).
- Seg. f. prot. n. M_D A0D32CC 0013048 in data 29 gennaio 2026.

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1. L’Organismo Congiunto per la Cooperazione in materia di Armamento (OCCAR) ha indetto una ricerca di personale per il ripianamento delle posizioni a “*status* internazionale” riepilogate nel prospetto in **Allegato “B”**, giudicate di interesse per la Difesa.
2. La durata del mandato è di 3 anni, con inquadramento giuridico-amministrativo ai sensi della legge n. 1114/1962 e oneri a carico della stessa Agenzia.
3. Le candidature dovranno pervenire allo Stato Maggiore della Difesa, esclusivamente da codesti Organi d’Impiego, entro la data indicata nel citato **Allegato “B”**, corredate delle schede biografiche in lingua italiana e dell’OCCAR *Application Form* (IP45-03 *Issue* 5)¹, complete della sottonotata documentazione accessoria:
 - copia del passaporto, ovvero altro documento valido per l’espatrio in corso di validità;
 - copia del codice fiscale;
 - copia del titolo di studio più elevato conseguito,in lingua inglese (in PDF non editabile e con firma autografa), con *file* di dimensioni non superiori, complessivamente, a 3 MB, in ragione dei successivi adempimenti per la loro formalizzazione.
4. Nell’inviare le *vacancy notice* (VN) delle posizioni, si raccomanda il rispetto delle procedure e delle scadenze stabilite e si evidenzia la necessità che il personale segnalato, oltre a un profilo professionale aderente a quello richiesto dalla VN per la quale concorre, sia in possesso di tutti i requisiti di base per l’impiego all’estero, con particolare riferimento a un adeguato livello di conoscenza della lingua inglese.

IL CAPO REPARTO
Gen.D. Mario CIORRA

¹ Reperibile alla pagina web della Difesa al seguente link: <https://www.difesa.it/smd/staff/reparti/i-reparto/impiego-del-personale/impiego-in-ambito-internazionale/modulistica/29315.html>.

ELENCO INDIRIZZI

A	DIPARTIMENTO IMPIEGO DEL PERSONALE DELL’ESERCITO	<u>SEDE</u>
	DIREZIONE PER L’IMPIEGO DEL PERSONALE MILITARE DELLA MARINA	<u>ROMA</u>
	DIREZIONE PER L’IMPIEGO DEL PERSONALE MILITARE DELL’AERONAUTICA	<u>ROMA</u>
e, per conoscenza,		
	MINISTERO DELLA DIFESA Gabinetto del Ministro	<u>ROMA</u>
	DIREZIONE NAZIONALE DEGLI ARMAMENTI I Reparto – Politica Industriale e Relazioni Internazionali	<u>ROMA</u>

Ricerca di personale per posizioni a “*status* internazionale” presso l'Organismo Congiunto per la Cooperazione in materia di Armamento (OCCAR-EA)

DIVISIONE SEZIONE	SEDE DI SERVIZIO	P.O.	GRADO	ATTUALE TITOLARE --- TERMINE MANDATO	DATI RELATIVI AL MANDATO		F.A. INTERESSATA	TIPO DI POSIZIONE	SCADENZA PRESENTAZIONE CANDIDATURE			data intervista a partire dal
					DURATA	INIZIO			SMD - I Reparto	DNA - I Reparto	OCCAR	
OCCAR-EA Directorate	BONN (DEU)	A005 "DIRECTORATE SENIOR EXECUTIVE ADVISER"	A4* (Ten.Col. - C.F. / Col. - C.V.)	///	3 ANNI	01-feb-27	EMA	<i>Status</i> internazionale a concorso tra le Nazioni (trattamento giuridico- amministrativo ai sensi della L. n. 1114/1962)	24-set-26	2-ott-26	9-ott-26	9-nov-26
Programme Management Support Division Integration and Programme Management Section	BONN (DEU)	A052 "PROGRAMME MANAGEMENT OFFICER 4"	A4 (Ten.Col./C.F.)	C.V. Andrea RAIMONDO 31/03/2027		01-apr-27	EMA	<i>Status</i> internazionale a concorso tra le Nazioni (trattamento giuridico- amministrativo ai sensi della L. n. 1114/1962)	20-ott-26	27-ott-26	3-nov-26	7-dic-26
LSS Programme Division Technical section	CASTELLAMMARE DI STABIA (ITA)	AD06 "QUALIFICATION AND ACCEPTANCE OFFICER AND OPERATIONAL COORDINATOR"	A3 (C.C.)	C.F. Marco AZZARO 31/08/2026		01-giu-27	MM	<i>Status</i> internazionale preassegnata alla Nazione (trattamento giuridico- amministrativo ai sensi della L. n. 1114/1962)	25-gen-27	3-feb-27	10-feb-27	15-mar-27
LSS Programme Division Management Section	CASTELLAMMARE DI STABIA (ITA)	AD13 "INTERNAL QUALITY AND MANAGEMENT OFFICER 2"	A3 (C.C.)	////		01-giu-27	MM	<i>Status</i> internazionale preassegnata alla Nazione (trattamento giuridico- amministrativo ai sensi della L. n. 1114/1962)	25-gen-27	3-feb-27	12-feb-27	15-mar-27



VACANCY NOTICE	
Post	A005 - DIRECTORATE SENIOR EXECUTIVE ADVISER
Grade	A4*
Division	OCCAR-EA Directorate
Section	-
Management of Staff	4
Location	Bonn, DE
Initial Contract Duration	3 years
Closing Date for Applications	09 October 2026
Start Date	01 February 2027
Interview Date	Week commencing on 09 November 2026

1. Background

The Directorate Senior Executive Adviser (DSEA) supports the OCCAR-EA Director, Deputy Director and Head of Programmes, ensuring an effective and efficient coordination of all OCCAR-EA Programme and corporate business-related issues. The DSEA reports directly to the Director. They are supported by the Directorate Higher Executive Adviser (DHEA), Directorate Executive Adviser (DEA) and two Directorate Assistants.

The DSEA is responsible for the final checks of all documents submitted for approval (including reports, in- and outgoing correspondence). This includes verification that proper internal and external coordination and staffing has been performed, seeking clarification from all stakeholders as required. The DSEA will make a recommendation to the Director / Deputy Director / Head of Programmes for endorsement, seeking subject matter experts' advice where appropriate.

The DSEA will liaise and maintain contact with all CO Divisions and Programme Divisions at the appropriate level. In their role, the DSEA is authorised to verify the content, request additional information, explanations and ask for modifications of the documentation as necessary, informing Director / Deputy Director / Head of Programmes of his actions.

2. Duties and Responsibilities

The DSEA will interact with all parts of the organisation and with external stakeholders, making sure that the Director / Deputy Director / Head of Programmes is provided with all the information needed in a timely manner. This includes the coordination of ingoing/outgoing documents and information, the coordination of analyses and detailed briefings and information for the Director / Deputy Director / Head of Programmes when needed. The DSEA contributes to the synchronisation of planning and calendars at Directorate level performed by the DEA.

In particular, they will:

- Ensure efficient operation of the Directorate;
- Attend the weekly Head of Division meetings, advising and supporting the OCCAR-EA Director, Deputy Director and Head of Programmes on topics and issues to be introduced in the agenda;
- Ensure the Director remains current on OCCAR activities and issues, by coordinating with the respective OCCAR-EA entities the provision of all the documents, correspondences, overviews or debriefings on all matters of importance as required;
- Control the flow of written information to and from the Director's office, co-ordinating and ensuring the consistency all the documents (including BoS/FTPC/PB/PC/EU Reports, HR documents, Programme commercial and legal documentation, ingoing and outgoing correspondence) to be submitted to Director's / Deputy Director's / Head of Programmes' approval;
- Provide the Director / Deputy Director / Head of Programmes with a cross-functional perspective and make suggestions to where he can bring his focus to improve organisational effectiveness and efficiencies;
- Prepare draft correspondence for the Director as required (supported by DHEA/DEA);
- Co-ordinate with PMs, HoDs or SLs as necessary to prioritise work, taking account of deadlines;
- Facilitate the implementation of Director's direction and guidance within OCCAR-EA;

- Support the OCCAR-EA Director to meet his statutory responsibilities and managing the relationships with PMs, HoDs and with OCCAR main stakeholders (Participating States representatives and industrial Top Management), attendance at meetings at Director's level, accompanying the Director at offsite meetings as and when required;
- Ensure timely arrangements for and preparation of meetings and conferences for the Director, including preparation of minutes of meetings chaired by the Director;
- Contribute to the preparation of correspondence and presentations for the Director;
- Contribute to Management Directives as instructed;
- Perform other related duties as assigned.

3. Key competences and skills required for the grade

(You must provide evidence of meeting these key competences and skills in your Application, Section 12).

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|-------------|--|
| CS 1 | Executive management skills and the ability to manage complex negotiations as well as dealing with difficult situations such as conflicts proven through results attained in performing jobs in this field for other national/international organisations; |
| CS 2 | Excellent interpersonal, team working and leadership skills with the ability to interact sensitively, effectively and professionally with people from diverse cultural, educational and professional backgrounds; |
| CS 3 | Conceptual thinking with the ability to analyse complex and wide-ranging questions, issues and information, with a structured approach to the problem-solving process, including providing recommended solutions and a proposed way forward; |
| CS 4 | The ability to work in a changing, developing and demanding environment with the ability to orchestrate and implement clear, efficient and logical approaches to work, to manage time, assignments and objectives; |
| CS 5 | The ability to use Computer and Information Technology (ICT) facilities, with a working knowledge of MS Office software. |

4. Specialist knowledge and experience required for the post

(You must provide evidence of meeting these specialist requirements in your Application, Sections 10 and 11).

4.1 Essential:

- ES 1** Experience working with and for senior executives, acting as a sounding board and strategic advisor, performing as a conduit between the senior executive and the wider organisation (at all levels, from senior management to junior grades), ensuring decisions and guidelines are shared with and taken forward by the team;
- ES 2** Experience in setting, prioritising and managing a complex and rapidly changing portfolio of short and long-term activities and strategic priorities;
- ES 3** Experience in processing incoming information to extract key points, compiling and analysing data, communicating trade-offs, and formulating recommendations to assist executive decision-making;
- ES 4** Knowledge and experience in programme management disciplines (e.g., programme integration, schedule management, procurement management, finance management, quality management, resource management, risk management, communication and stakeholder management);
- ES 5** Experience of acquisition, In Service Support, programme management and experience of working with industry, including a broad knowledge of the political-industrial scene.

4.2 Desirable:

- DS 1** A keen awareness of OCCAR organisation, roles, responsibilities, main processes (including HR, commercial & legal, planning and reporting, integration process, performance management);
- DS 2** Experience in applying principles of Risk Management, Life Cycle Costing, Quality Management System and Configuration Control;
- DS 3** A keen awareness of the European Defence environment.

5. Language Requirements

- ADVANCED level¹ of ENGLISH both oral and written.
- Additional knowledge of another OCCAR Member or Participating State's language will be considered as an asset.

6. Qualifications

A university degree/master degree or equivalent qualification in the activities directly related to the described tasks related to project/programme management is essential.

7. Security Clearance

Security clearance at OCCAR Secret level is required for this post.

8. Applications and Points of Contact

For further information regarding this Post, please contact:

Torsten HOFMANN (Directorate Senior Executive Adviser)

Email: torsten.hofmann@occar.int

Applications for this Vacancy Notice should be submitted through the appropriate National Administrations.

OCCAR Privacy Statement:

When applying for an OCCAR vacancy, it is necessary for OCCAR to collect and process personal data about you in order to assess and evaluate your suitability for the vacancy, and (if successful) to coordinate with relevant service providers in preparation of your appointment. For further information please visit our web-site: OCCAR Privacy Statement - <http://www.occar.int/privacy-data-protection>.

¹ The language levels can be found on the OCCAR website, www.occar.int Careers / Applying.



VACANCY NOTICE	
Post	A052 - PROGRAMME MANAGEMENT OFFICER 4
Grade	A4
Division	Programme Management Support Division
Section	Integration and Programme Management Section
Management of Staff	0
Location	Bonn, DE
Initial Contract Duration	3 years
Closing Date for Applications	03 November 2026
Start Date	01 April 2027
Interview Date	Week commencing on 07 December 2026

1. Background

OCCAR-EA facilitates and manages European armament programmes through their life cycle and continuously improves the effectiveness of programme and contract management.

The **Programme Management Support Division (PMSD)** is a Division within OCCAR-EA and is responsible for the following areas:

- Maintaining programme management and contract management policy, procedures and guidance;
- Supporting Programme Managers in commercial, legal and programme management-related matters;
- Providing independent advice, support and assurance to the OCCAR-EA Director on programme-related issues;
- Integrating new Programmes and Programme Stages into OCCAR.

The Integration and Programme Management Section sits within PMSD and is responsible for integrating new Programmes and Programme Stages and for all programme management and technical management activities associated with the above tasks.

2. Duties and Responsibilities

Due to the dynamic nature of PMSD activities, the duties and responsibilities and the job description of this post may be adapted over time in accordance with internal task allocation, delegation arrangements, business priorities and programme needs. The Programme Management Officer (PMO) reports to the Integration and Programme Management Section Leader (IPM SL) and is responsible for the following:

Integration of New Programmes

In this capacity the PMO shall be required to work within an internal matrix organisation and will be requested to provide support to the Programme Integration Manager (PIM) or, if assigned the role, lead as PIM on the following:

- Support preliminary programme integration activities (pre-integration activities), including engagement with Prospective Participating States, Business Development and relevant Central Office stakeholders;
- Lead the Programme Integration Team (PIT) to ensure the integration process is successfully completed and the Programme transferred to the Programme Division;
- Where applicable, assist the PMSD Commercial & Legal Officer in supporting the development, review or amendment of MoUs and related arrangements between Nations, ensuring consistency with OCCAR rules;
- Analyse operational, technical and management requirements and ensure they are properly embedded in the contractual specifications;
- Work with the PIT members and Member State experts to draft the Procurement Strategy, prepare the Invitation to Tender, negotiate and conclude the contract, and draft the Programme Decision;
- Plan the future Programme Division (PD) organisation structure and work with the Human Resources Division to ensure the timely recruitment of new OCCAR staff;
- Participate in recruitment panels for the selection of the new SMs of the PD;

- Prepare the Business Case for the organisation of the PD, including establishing the relevant assumptions for the estimation of the Administrative budget;
- Lead the preparation the Programme Security Instructions in liaison with OCCAR-EA Security Section;
- Ensure that the required Letter of Offer/Acceptance is in force prior to signature of the ProgD;
- Liaise with Human Resources Division, Corporate Support Division and Finance Division to establish the initial Administrative Budget for the Programme;
- Establish the initial Operational Budget for the Programme with the Prospective Participating States;
- Prepare any required meetings and support the OCCAR-EA Director/Deputy Director/Head of Programmes for Programme Committee / Board meetings during the Integration Phase;
- Chair or designate the chair of the Tender Assessment Panel and report the findings to the OCCAR-EA Director;
- When applicable, support the negotiation of Contribution Agreements with the European Commission;
- When applicable, lead the drafting and negotiation of Grant Agreements and Linked Procurement Contracts with industrial entities;
- Lead Programme Working Groups, and workshops to manage Prospective Participating States, other stakeholders and their expectations;
- Provide reports, support and advice to the IPMSL, the Head of PMSD, the Head of Programmes/Deputy Director and the Director, as required, on programme integration matters;
- Identify and manage integration-related risks, assumptions, dependencies and constraints, including those related to requirements, schedule, budget, resources, security, decision-making arrangements and contractual readiness, in accordance with OCCAR risk management processes;
- Establish and maintain appropriate information-management arrangements during integration, including document and version control, action tracking and use of OCCAR information-sharing tools.

New Programme Stages

- Support the PIM/PM to ensure that applicable policies, procedures, best practices and lessons learned are reflected in documentation for new Programme Stages and support the Programme Divisions in their implementation;
- Work with the Commercial and Legal Officer on the relevant documents related to contracts, contract amendments and Programme Decisions.

Programme & Technical Support

- Act as the Central Office focal point for allocated OCCAR-EA Programme Divisions, maintaining constructive and effective working relationships to facilitate communication and coordination;
- Provide advice and support on programme management, through-life management, systems engineering and in-service support matters, in accordance with OCCAR Policy;
- Promote and ensure the appropriate application of best practice standards, tools and methodologies in the fields of programme management, through-life management, systems engineering and in-service support.

Programme Assurance

- Provide advice to the Head of PMSD for the assurance of documents requiring Central Office staffing, in line with OCCAR-EA Director and Head of Programmes assurance expectations;
- Provide advice to the Head of PMSD, the Head of Programmes/Deputy Director and the Director, as required, on programme and technical matters.

Corporate Activities

- Act as the PMSD focal point, through the IPMSL as appropriate, for programme matters relating to the programmes supported by the post holder;
- Support or lead the update of OCCAR Management Procedures (OMPs), Internal Procedures and Internal Guidance, in particular for the integration of new Programmes, programme management, through-life management, systems engineering and in-service support;
- Support the development, review and improvement of PMSD-owned and PMSD-supported QMS documentation, including relevant procedures, guidance, templates, and Divisional Instructions;
- When nominated as Corporate Focal Point for specific topics (e.g., Life Cycle Costing Management), be responsible for organising training, Communities of Practice, and for planning and managing the associated budget activities within delegated authority;
- Contribute to the monitoring, analysis and reporting of relevant programme management process indicators, actions, risks and lessons learned, supporting continual improvement within PMSD's areas of responsibility;
- Upon request, promote OCCAR's role and activities during forums, public events and presentations.

Frequent duty travels to OCCAR Programme Divisions outside Bonn, OCCAR Member States, other Organisations and Industry are required.

3. Key competences and skills required for the grade

(You must provide evidence of meeting these key competences and skills in your Application, Section 12).

- CS 1** Executive management skills and the ability to manage complex negotiations, as well as dealing with difficult situations such as conflicts proven through results attained in performing jobs in this field for other national/international organisations;
- CS 2** Excellent interpersonal, team working and leadership skills with the ability to interact sensitively, effectively and professionally with people from diverse cultural, educational and professional backgrounds;
- CS 3** Conceptual thinking with the ability to analyse complex and wide-ranging questions, issues and information, with a structured approach to the problem-solving process, including providing recommended solutions and a proposed way forward;
- CS 4** The ability to work in a changing, developing and demanding environment with the ability to orchestrate and implement clear, efficient and logical approaches to work, to manage time, assignments and objectives;
- CS 5** The ability to use Computer and Information Technology (ICT) facilities, with a working knowledge of MS Office software.

4. Specialist knowledge and experience required for the post

(You must provide evidence of meeting these specialist requirements in your Application, Sections 10 and 11).

4.1 Essential:

- ES 1** Experience of initiating and managing cooperative armaments programmes;
- ES 2** Expert knowledge of programme management principles, tools and techniques, including planning, stakeholder management, requirements management, reporting, and experience of using them effectively in armament programmes;
- ES 3** Knowledge of engineering principles and experience related to the application of these within armament programmes;
- ES 4** Experience in preparing invitations to tender, assessing tenders and negotiating with industry in a defence environment;
- ES 5** Relevant experience of leading and coordinating multidisciplinary initiatives that involve representatives from several nations.

4.2 Desirable:

- DS 1** Experience in the application of Systems Engineering in armaments programmes;
- DS 2** Knowledge of Life Cycle Costing Management, Through-Life Management and In-Service Support principles;
- DS 3** Awareness of European defence-related structures and organisations;
- DS 4** Practical experience of successfully working in a matrix management organisation and maintaining effective relationships across multiple organisational entities/areas;
- DS 5** Proven experience in developing and implementing processes, procedures, tools, templates and best practices into an organisation.

5. Language Requirements

- ADVANCED level¹ of ENGLISH both oral and written.
- Additional knowledge of another OCCAR Member or Participating State's language will be considered as an asset.

6. Qualifications

A university degree or equivalent experience in the activities directly related to the described tasks above is required.

7. Security Clearance

Security clearance at OCCAR Secret level is required for this post.

8. Applications and Points of Contact

For further information regarding this Post, please contact:

Lorenzo POLISENO (Integration and Programme Management Section Leader)

Email: lorenzo.poliseno@occar.int

Applications for this Vacancy Notice should be submitted through the appropriate National Administrations.

OCCAR Privacy Statement:

When applying for an OCCAR vacancy, it is necessary for OCCAR to collect and process personal data about you in order to assess and evaluate your suitability for the vacancy, and (if successful) to coordinate with relevant service providers in preparation of your appointment. For further information please visit our web-site: OCCAR Privacy Statement - <http://www.occar.int/privacy-data-protection>.

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VACANCY NOTICE	
Post	AD06 QUALIFICATION AND ACCEPTANCE OFFICER AND OPERATIONAL COORDINATOR
Grade	A3
Division	LSS Programme Division
Section	Technical section
Management of Staff	0
Location	Castellammare di Stabia, IT
Initial Contract Duration	3 years
Closing Date for Applications	10/02/2027
Start Date	01/06/2027
Interview Date	Week commencing on 15/03/2027

1. Background

The Logistic Support Ships (LSS) Programme is a collaborative Programme being managed by OCCAR-EA on behalf of the IT and FR Participating States (PS). The scope of the work covers the definition, development, production and initial in-service support of LSS for FR and IT.

The management of this programme aims to maximise the commonalities of the LSS fleet for both PS FR and IT, and to prepare a future in-service support for the benefit of the two PS.

The LSS Programme Division (PD) is located in the Paris area with two Satellite offices, one in Saint-Nazaire (FR) and one in Castellammare di Stabia (IT).

2. Duties and Responsibilities

As far as the **Qualification and Acceptance** activities are concerned, they will:

- Coordinate, to ensure an overall consistent Q&A process, the relationship between LSS PD and the other bodies involved from the Nation and Industry;
- Monitor the correct application by industry of the Q&A requirements defined in the LSS Contract for the systems and sub-systems;
- Ensure that new requirements and approved changes by the customer are verified in the relevant Q&A procedures or non-regression test;
- Contribute to the definition of programme trials, participate to the system qualification and monitoring the system integration activities;
- Evaluate the Q&A trial procedures and reports, receiving technical feedback from PTF, C/S and ILS branches, and manage Q&A meetings and reviews;
- Ensure that Q&A industrial deliverables prepared by Industry comply with the contractual procedures, requirements and clauses;
- Support the technical officers (PTF, C/S and ILS) in testing activities, in respect of Q&A processes;
- Define sea goings programmes and schedules;
- Coordinate, with the Nation and GFX Officer, the delivery of GFX for tests and trials and maintain a relevant corresponding database;
- Monitor that the industrial Q&A database (if any) is updated recording relevant data related to progress, results and history of the tests and verifications performed in order to support the Q&A decisions.

As far as the **Programme Operational** activities are concerned, the post holder will ensure an overall consistency with regard to Operational matters; in particular ensure smooth coordination among all stakeholders, issuing and updating protocols and procedures and providing adequate visibility and participation to relevant trials.

Within the PD, the post holder will act as a focal point for the possible national developments that are sensitive.

The post holder will perform any related duties as directed.

3. Key competences and skills required for the grade

(You must provide evidence of meeting these key competences and skills in your Application, Section 12).

- CS 1** The ability to establish and maintain excellent working relationships at all levels in a multicultural context and with respect for diversity;
- CS 2** Excellent interpersonal and team working skills with the ability to interact and communicate at all levels within OCCAR as well as with Nations;
- CS 3** The ability to work in a changing, developing and demanding environment;
- CS 4** The ability to implement clear, efficient and logical approaches to work, to manage assignments, objectives and time;
- CS 5** The ability to use Computer and Information Technology (ICT) facilities and be able to demonstrate a good working knowledge of MS Office software.

4. Specialist knowledge and experience required for the post

(You must provide evidence of meeting these specialist requirements in your Application, Sections 10 and 11).

4.1 Essential:

- ES 1** Technical competencies and deep knowledge of all what is listed in the area "Duties and Responsibilities", with specific focus on Platform and/or Combat System equipment of a Military Ship and Requirements Management;
- ES 2** Broad experience in trials/testing and evaluation and acceptance of technically complex deliverables and former experiences in the National Naval Armament Directorate/Navy general Staff or equivalent Navy Offices with duties related to Q&A processes;
- ES 3** Excellent knowledge of the National and International standards for Quality Assurance and experience in Audit Activities;
- ES 4** Competencies, knowledge and former experiences in contract management, with at least three years of experience in the field of Procurement of Armament Programmes in a National or International organization;
- ES 5** Proven experience on board military Ships as a technical officer of Platform or Combat System Department.

4.2 Desirable:

- DS 1** Previous experience in International Programmes, co-operation activities and intercultural relationships;

- DS 2** Awareness of other defence related structures and organisations;
- DS 3** A former experience in the area of ship's design and/or shipbuilding and/or Combat System integration of naval systems is highly desirable;
- DS 4** Knowledge in applying all programme management disciplines in a Through Life Management approach;
- DS 5** Experience of working with the customer governmental technical and operational experts.

5. Language Requirements

- ADVANCED level¹ of ENGLISH and ITALIAN both oral and written.
- Adequate knowledge of any other OCCAR language would be an asset.

6. Qualifications

A university degree of Science in Engineering (Electronic/Telecommunication or Naval Architecture/Marine Engineering) and intensive experience in the activities directly related to the prescribed tasks (mandatory).

Due to the nature of this role, it is absolutely essential to have the “ability to embark” in order to participate at the sea trials.

7. Security Clearance

Security clearance at OCCAR Secret level is required for this post.

8. Applications and Points of Contact

For further information regarding this Post, please contact:

Mr Gabriele CATAPANO (LSS Deputy Programme Manager)

Email: gabriele.catapano@occar.int or LSS.questions@occar.int

Applications for this Vacancy Notice should be submitted through the appropriate National Administrations.

OCCAR Privacy Statement:

When applying for an OCCAR vacancy, it is necessary for OCCAR to collect and process personal data about you in order to assess and evaluate your suitability for the vacancy, and (if successful) to coordinate with relevant service providers in preparation of your appointment. For further information please visit our web-site: OCCAR Privacy Statement - <http://www.occar.int/privacy-data-protection>.

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VACANCY NOTICE	
Post	AD13 - INTERNAL QUALITY AND MANAGEMENT OFFICER 2
Grade	A3
Division	LSS Programme Division
Section	Management Section
Management of Staff	0
Location	Castellammare di Stabia, Italy
Initial Contract Duration	3 years
Closing Date for Applications	12/02/2027
Start Date	01/06/2027
Interview Date	Week commencing on 15/03/2027

1. Background

The Logistic Support Ships (LSS) Programme is a collaborative Programme being managed by OCCAR-EA on behalf of the IT and FR Participating States (PS). The scope of the work covers the definition, development, production and initial in-service support of LSS for FR and IT.

The LSS Programme Division (PD) is located in the Paris area with two Satellite offices, one in Saint-Nazaire (FR) and one in Castellammare di Stabia (IT).

2. Duties and Responsibilities

The post holder will be responsible for internal quality and general management matters of the LSS Programme as assigned by the Programme manager (PM).

The post holder will report to the Deputy Programme manager (DPM).

As far as **General Management** matters are concerned, the post holder will:

- Be responsible for the Lessons Learned and Best Practices processes;
- Co-ordinate relevant activities between Industry and PSs for what concerns their field of work;
- Give technical briefings and presentations during formal meetings, as needed, according to OCCAR processes;
- Support the Contract and Finance Officer in verifying if contract payment conditions are met;
- Support the Contract and Finance Officer as point-of-contact for OCCAR-CO initiatives;
- Prepare reports to Board of Managers meetings, LSS Programme Committee, Programme Board and the PSs;
- Draft minutes of the Programme Committee and Programme Working Group Meetings;
- Monitor the actions between LSS PD and Industry;
- Manage the actions from Programme Committee, PSs and OCCAR Central Office;
- Monitor the actions from the Programme Board;
- Prepare and update the LSS Programme Management Plan and Through Life Management Plan;
- Prepare the LSS Annual Report;
- Support the PSs in preparing the:
 - Programme Decision and related amendments;
 - Memorandum of Understanding and related amendments.

As far as **Internal Quality Management** matters are concerned, the post holder will:

- Be responsible for Internal Quality Assurance;
- Act as Quality Focal Point (QFP) for the PD;

- Ensure general coordination of management activities within the PD;
- Support the PM and DPM in establishing and maintaining the appropriate Programme Divisional processes and procedures to enable ISO 9001 certification process and ensure compliance with this standard;

If necessary, the post holder will undertake temporary additional tasks as requested by the DPM or the PM.

3. Key competences and skills required for the grade

(You must provide evidence of meeting these key competences and skills in your Application, Section 12).

- CS 1** The ability to establish and maintain excellent working relationships at all levels in a multicultural context and with respect for diversity;
- CS 2** Excellent interpersonal and team working skills with the ability to interact and communicate at all levels within OCCAR as well as with Nations;
- CS 3** The ability to work in a changing, developing and demanding environment;
- CS 4** The ability to implement clear, efficient and logical approaches to work, to manage assignments, objectives and time;
- CS 5** The ability to use Computer and Information Technology (ICT) facilities and be able to demonstrate a good working knowledge of MS Office software.

4. Specialist knowledge and experience required for the post

(You must provide evidence of meeting these specialist requirements in your Application, Sections 10 and 11).

4.1 Essential:

- ES 1** Experience of working within a general management role including commercial, quality and technical liaison activities;
- ES 2** Good knowledge and experience of programme management activities within a complex technical environment;
- ES 3** Experience in programme performance evaluation and planning and reporting activities;
- ES 4** Knowledge of Quality Management procedures and their application;
- ES 5** A long-standing experience in the Navy and a proven experience in the Procurement of Armament Programmes in a national or international organization.

4.2 Desirable:

- DS 1** Good knowledge of Programme Participating States Defence related structures and general awareness of international Defence related Organizations;
- DS 2** Knowledge of OCCAR Through Life Management concept;
- DS 3** Broad experience in trials/testing procedures and acceptance of technically complex deliverables;
- DS 4** Longstanding previous working experience on board of military ships as Technical Officer;
- DS 5** Experience of capturing and disseminating Lessons Learned and Best Practices and of the application of Risk Management Concepts.

5. Language Requirements

- ADVANCED level¹ of ENGLISH and Italian, both oral and written, with the ability to draft clearly, concisely and accurately.
- Good knowledge of French, both oral and written, is highly desirable.
- Additional knowledge of another OCCAR Member or Participating State's language will be considered as an asset.

6. Qualifications

A university degree in Engineering (Master of Science in Engineering) and intensive experience in the activities directly related to the prescribed tasks.

7. Security Clearance

Security clearance at OCCAR Confidential level is required for this post.

8. Applications and Points of Contact

For further information regarding this Post, please contact:

Mr Gabriele CATAPANO (LSS Deputy Programme Manager)

Email: gabriele.catapano@occar.int or LSS.questions@occar.int

Applications for this Vacancy Notice should be submitted through the appropriate National Administrations.

¹ The language levels can be found on the OCCAR website, www.occar.int Careers / Applying.

OCCAR Privacy Statement:

When applying for an OCCAR vacancy, it is necessary for OCCAR to collect and process personal data about you in order to assess and evaluate your suitability for the vacancy, and (if successful) to coordinate with relevant service providers in preparation of your appointment. For further information please visit our web-site: OCCAR Privacy Statement - <http://www.occar.int/privacy-data-protection>.